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**CANDIDATES PACK 2025**

**FOR ORDAINED MINISTRY TRAINING**

Financial Report

Due Monday 4th August 2025

To: Te Hāpai Ō Ki Muri

Private Bag 11-903

Ellerslie

AUCKLAND 1542

Ph: (09) 525 4179

Email: admin@tehapai.org.nz

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| **TO THE CANDIDATE** |
| Why do we need a financial report? Financial debt and difficulties can distract a person from study and harshly impede ministry effectiveness. By its nature, debt will always have a person ‘looking back’ and being weighed down by the past, not allowing the freedom to focus on the tasks at hand or look confidently to the future. Ministers of the Church are often in trusted positions that give access to other people’s money or to Church funds, so it is necessary to make sure candidates have a good history of financial management of their own affairs and are not under financial pressure for outstanding debt. For this reason, the Methodist Church of New Zealand takes personal financial health very seriously in considering a candidate for ministry.  If you are accepted as a candidate for Ordained ministry there may be financial implications if you step out of full-time employment and you may need to manage your finances on a student’s income. After college you may find that the ministry stipend is less than your previous employment and long-term financial adjustments need to be made. A stipend covers basic living costs, but it does not stretch to a luxurious life-style, so the Church needs to see evidence of prudent financial management in those offering for ordination.  By providing this data, Te Hāpai Ō Ki Muri will be able to advise you of your readiness, financially, to offer as a candidate.  If you have further questions, please consult Te Hāpai Ō Ki Muri, your Budget Adviser or Accountant.  Our financial advisers will consider this information as part of the assessment of your suitability for ordained ministry.  In order to facilitate this process, please complete this form and return it to Te Hāpai Ō Ki Muri as early as possible with the final **Monday 4th August 2025.** |
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| **HOW DO I FILL OUT THIS FORM?** |
| This form must be completed on a computer.  Where a ‘text box table’ is provided, this will automatically expand allowing you as much room as you need to fill out details. Where a ‘check box’ is provided, use the mouse to double click on the option(s) you want. A text box will appear, tick **checked** under Default value, then ok.  The form will need to be printed when completed, signed and either sent or given toTe Hāpai Ō Ki Muri by the due date.  If you have any problems with the form, please contact Te Hāpai Ō Ki Muri |

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| **SECTION ONE: PERSONAL DETAILS** | | |
| 1.1 | First name |  |
|  | Surname / Family name |  |
|  | | |
| 1.2 | Phone/s (home, mobile) |  |
| 1.3 | Email address |  |
|  | | |
| 1.4 | Date of Birth & Age |  |
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| 1.5 | Please describe your family situation including details of any dependent children or other family members you may have | |
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| **SECTION TWO: STUDY AND INCOME** | | |
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| 2.1 | What income do you (and your family) currently have to support you? | |
|  | Source | Income amount |
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| 2.2 | What cash assets do you have? (E.g. Savings accounts, shares) What non-cash assets do you own? (E.g. property, land, vehicles) | |
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| 2.3 | Any other comments | |
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| **SECTION THREE: OUTGOINGS/EXPENSES** | |
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| 3.1 | What are your liabilities? What do you owe? (E.g. balance outstanding on mortgage, total of all current loans, bank overdraft, credit card balance owing, any arears to power companies, rates, water rates, or private/family loans you have taken etc.) |
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| 3.2 | How will you manage your debt while you are studying? |
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| 3.3 | Any other comments |
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| **SECTION FOUR: DECLARATION** | |
| The enclosed financial information is confidential to the National Candidates Assessment Team, Te Hāpai Ō Ki Muri, the Administration Division and the financial advisor appointed by Te Hāpai Ō Ki Muri.  If you are accepted as a candidate, the Financial report will become part of your file.  **You must ensure that the information supplied is as accurate as possible. Any information withheld or information supplied that is intended to mislead could jeopardize the continued support of the Methodist Church of New Zealand for your study.**  Please print this form and sign it below, once you have completed all the details requested. This form is due to Te Hāpai Ō Ki Muri by the due date stated at the front of this form. | |
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| I, (Your full name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ solemnly and sincerely declare that the enclosed information is a true and accurate record of my financial position as at the date stated below. I have provided all relevant data and have answered each question as correctly and accurately as I am able.  I understand that my giving false declaration or failing to disclose all information are grounds for immediate dismissal from Trinity College and the Candidates ordination study programme. | |
| **Candidates Signature:** | **Date:** |
| X | / / |

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| **SECTION FIVE**  This section be completed by the Financial Advisor appointed by Te Hāpai Ō Ki Muri. | | |
|  | Candidates Name: |  |
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| 3.1 | In your opinion, will the candidate (and their family) be able to cope financially during the candidate’s period of study? | |
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| 3.2 | What should the Candidate (and their family) do in order to be able to cope? | |
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| 3.3 | Does the Candidates Credit file report cause any reason for concern? | |
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| 3.4 | In your opinion, should the Candidate be accepted into the Church as a Ministry Candidate in training? | |
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| 3.5 | Any other comments | |
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|  | Financial Advisor - Signed |  |
|  | Email address |  |
|  | Date |  |