



**Wellington Methodist Charitable and
Educational Endowments Trust**
SCHOOL GRANT APPLICATION FORM 2021

About the Trust

The objectives of the Trust are to help maintain, educate, support, and develop children and young people, of Maori or of other cultures and races in Aotearoa New Zealand.

Criteria for grants

We provide grants to schools (and school-related organisations) in the greater Wellington region, to support projects that are focused on the personal development of children and young people. We look particularly for projects that are innovative and creative and help address inequality.

Closing date for applications: Sunday 31 December 2020

Applicants will be notified of the trustees' decisions by the end of March 2021. Grants will be paid to successful applications shortly after notification.

Please answer all questions on this form; boxes will expand to accept your answers.

School or organisation details

Name of school/organisation

Address

Contact Person

Email

Phone

Charities Registration No: (if applicable) CC

Amount requested

(Grants do not incur GST)

I confirm that the information in this application is correct and accurate and that I have the appropriate authorisation to submit this application:

Signature

Date

Proposal outline

Please provide a summary of your proposed project including the timeframes and numbers of children or young people involved.

Benefits

How will your project benefit children and young people, and help reduce inequalities?

Success Indicators

How will you demonstrate your project has been successful?

Funding

Please provide detailed costings for your project.

Amount sought

How much funding is being sought from the Trust for this project?

Other sources of funding

Are funds being sought from other sources? What will happen if only part of the amount sought from the Trust is granted?

Supporting Information

To support your application please also provide two hard copies of:

Your latest financial statements or accounts (audited if available)

Your latest annual report or AGM minutes

To enable quick payment of any grant please also provide one copy (hard copy or electronic) of:

Your deposit slip or bank statement, with account name and number clearly showing

Notes to applicants

- Only one application will be accepted per school each year. 'Clusters' of schools may apply together.
- The Trust prefers to fund local projects or school-related organisations; it is therefore unlikely to fund applications from major or national organisations who have access to national funding sources.
- If a grant is received, a report on your project outcomes should be sent to the Trust Secretary by 31 August 2021.
- If you have any questions about how to complete this form, or if any contact details or project details change after you have submitted your application please email the Trust Secretary at: WellingtonMethodistTrust@gmail.com

Submitting your application

Please send your completed and signed application form, together with your supporting document to: WellingtonMethodistTrust@gmail.com

Applications must be received by Sunday 31 December 2020

Please post TWO hardcopies of your application, and any other supporting documentation to:

The Secretary,

Wellington Methodist Charitable Trust

PO BOX 352

Wellington, 6140