

Methodist Church of New Zealand

Te Hahi Weteriana O Aotearoa

Administration Division

P O Box 931

CHRISTCHURCH

Information Leaflet No. 173

January 2004

(replaces leaflet 109 dated October 1998)

DENOMINATION COPYRIGHT LICENCE

Provisions and Guidelines of The Methodist Church of New Zealand - Te Hahi Weteriana o Aotearoa

INTRODUCTION

- New Zealand law protects the right of ownership of creative work - Copyright Act (1962) and Copyright Act (1994).
- The use of creative work without first obtaining permission from the creator is a breach of copyright and, therefore, an illegal act.
- One way in which churches and religious organisations can ensure adherence to copyright law is to obtain a Copyright Licence which provides permission for reproduction of songs created by all copyright holders covered by the Licence.
- The Methodist Church of New Zealand has made arrangements to purchase a Denomination Copyright Licence.
- This leaflet, therefore, is issued to provide Guidelines for parishes in the introduction of the Denomination Copyright Licence.
- For further information on copyright, what it is and what it covers, and current New Zealand legislation on the issue, we recommend "*Copyright Questions and Answers for worshipping congregations*", a publication of the Presbyterian Church of Aotearoa New Zealand. Available from Methodist Church of New Zealand Administration Division or Presbyterian Church of Aotearoa New Zealand.

WHY A DENOMINATION COPYRIGHT LICENCE?

- The Board of Administration believes the most efficient way for parishes to comply with copyright legislation is to hold a copyright licence with the widest possible coverage of copyright owners, even though for some parishes this may provide cover for most, not all, songs used within the life of the parish.
- The Denomination Licence is an arrangement between The Methodist Church of New Zealand and the licence provider that enables every parish to be issued with a Church Copyright Licence.
- The Denomination Licence arrangement enables the Connexion to offer parishes a 25% discount on the cost of an individual Church Copyright Licence.
- Whenever churches covered by the Denomination Licence combine for a conference or other event, the Denomination Licence covers those events and one-off Licences are not needed.

IS EVERY PARISH REQUIRED TO BE A PART OF THE DENOMINATION LICENCE?

Every Methodist parish (which includes every congregation, school, hospital or rest home that is part of the parish) is required to be a part of these arrangements unless the parish provides either:

- a) evidence of adequate compliance with copyright law by other means for the twelve month period covered by the Denomination Licence, or
- b) written declaration detailing why they will have no requirement for cover for the Licence year.

Exemptions must be applied for each year.

Any parish that seeks and receives exemption from participating in the Denomination Licence and subsequently hosts a Conference or Synod or other event will need to make arrangements to provide copyright cover for that event.

Every Co-operating or Union parish is offered the opportunity to be a part of these arrangements.

WHO IS THE LICENCE WITH?

The Denomination Copyright Licence is arranged with Christian Copyright Licensing Asia-Pacific Pty Ltd (CCLI).

HOW DOES IT WORK?

- The Administration Division gathers, and provides CCLI with the required information about each parish participating in the Licence arrangements.
- CCLI registers each parish individually, providing each with a unique Licence Number.
- CCLI provides each parish with a Reference Manual, to explain how the Licence works and what is covered by the Licence.
- Each parish reports all songs reproduced under the Licence, which enables CCLI to determine distribution of royalties due.

HOW MUCH WILL IT COST?

The cost to each parish will vary, according to the average attendance at worship services of people of reading age, ie 5 years and older. With effect from 1 February 2004 costs are:

<u>Average attendance</u>	<u>Fee</u>
1-49	\$66.75
50-99	\$110.25
100-149	\$168.00
150-199	\$220.50
200-499	\$306.00
500-999	\$398.25

The Administration Divisions is obliged to add GST to these costs for union and co-operating parishes, however, the parish is able to claim back the GST content if it is registered for GST.

WHO IS RESPONSIBLE FOR WHAT?

CCLI:

- Administration of the Denomination Licence, including registration of each parish, and administration of the survey process.
- Education of parishes participating in the Denomination Licence, including provision of a Reference Manual, ensuring all parishes understand the rights and limitations of the Licence.
- Continuing service of the parishes in respect of copyright education, and help with the Church Copyright Licence.

The Administration Division:

- Provision of information annually to CCLI on each parish, including the name and telephone number of the parish contact, the presbyter's name, the parish address and mailing address, and the average attendance at services of worship of all people aged 5 and over.
- Payment of the Denomination Licence Fee annually to CCLI, and recovery of appropriate amount from each parish.
- Annual renewal of the Licence.

The Parish:

- Appointment of and support for a parish contact, ie someone who will be responsible for the reporting of songs used within the life of the parish.
- Provision of statistics required by Administration Division to ensure correct level of cover is provided to the parish.
- Payment to the Administration Division of parish share of the Denomination Licence fee as invoiced annually.

The Denomination Copyright Licence is renewed at the beginning of each Connexional year, ie 1 February. In November each year the Administration Division will send to the contact person in each parish details held for the parish. This form needs to be checked and corrected where necessary, as details will be used for renewal purposes. All corrected forms and exemption applications must be received by the Administration Division prior to 20 January each year.

If you have any queries regarding the Licence arrangements, please contact either:

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